

**UNIVERSITY OF VICTORIA
APPLICATION FOR THE PROFESSIONAL YEAR
OF THE B.ED. 5 YEAR DEGREE PROGRAM
APPLICATION PACKAGE INSTRUCTIONS**

Transcripts: Transcripts are not required for course work completed or in progress at UVic. However, if you are currently attending another post secondary institution, you must also submit two official transcripts showing completed courses to December 31, 2005 directly to UVic from each institution attended. These transcripts are to be sent from each institution to the applicable address below. If you are a returning UVic student and have not attended UVic since 2002 you must re-submit official transcripts from all other post secondary institutions.

SUBMISSION DEADLINES: (see Notes below)

December 31, 2005 ¹	Application package
January 31, 2006	Official transcripts for work completed by December 31, 2005 (see above)
May 31, 2006	Official transcripts for work completed by April 30, 2006

SUBMIT YOUR APPLICATION AND SUPPORTING DOCUMENTS TO:

Undergraduate Records Services
University of Victoria
Box 3025, STN CSC
Victoria, BC V8W 3P2

Notes:

1. Applications cannot be dropped off at the University of Victoria between 4:30 pm December 23, 2005 and 8:30 am January 2, 2006 because the University is closed. However, applications mailed and postmarked by December 31, 2005 will be considered 'on time'.
2. E-mail is the primary method of communications with applicants. Check your e-mail regularly and inform the Education Advising Centre of any change to your address.



UNIVERSITY OF VICTORIA

FACULTY OF EDUCATION
APPLICATION FOR PROFESSIONAL YEAR
(SECONDARY B.ED. 5 YEAR DEGREE PROGRAM)

Return to: Undergraduate Records Services
University of Victoria,
Box 3025 Stn CSC, Victoria, BC, Canada V8W 3P2
Tel: (250) 721-8138/8134 Fax: (250) 721-6225

Submission Deadline
December 31, 2005

Please underline preferred name.

Form fields for LAST NAME, FIRST NAME, MIDDLE NAME, and UVIC STUDENT #

Form fields for MAILING ADDRESS, CITY, PROVINCE, and POSTAL CODE

Form fields for TELEPHONE #, S.I.N., and EMAIL ADDRESS

Form fields for TEACHING SUBJECT 1 and TEACHING SUBJECT 2

Form field for FIRST CHOICE OF PROGRAM OPTION (e.g. Lower Island Internship)

List all post secondary institutions attended (or planning to attend) since last registered at UVic, including withdrawals, incomplete or failed/repeat studies. (See deadlines listed on instruction page)

Note: Failure to declare attendance/submit transcripts from elsewhere may lead to disciplinary action by the University (see Calendar).

Table with 5 columns: Institution Name (s), City, Province, Degree Granted, Start Date (M, Yr), End Date (M, Yr)

VOLUNTARY DECLARATION: Are you of First Nations, Metis, Inuit ancestry? YES [] NO []

DECLARATION: I accept and submit myself to the statutes, rules, regulations and ordinances of the University of Victoria as authorized by the Senate and the Board of Governors...

Signature _____ Date _____

FREEDOM OF INFORMATION/PROTECTION OF PRIVACY: The University of Victoria collects the personal information pursuant to the University Act, RSBC 1996, c.468 and section 26 of the Freedom of Information and Protection of Privacy Act.

OFFICE USE ONLY
REQ'D by 31 Jan: _____ REQ'D by 31 May: _____ App Entered []

Program Selection Form and Practicum Site Information Form
University of Victoria Secondary B.Ed. 5 year degree program, Professional Year

Name _____

READ CAREFULLY BEFORE COMPLETING

It is imperative that applicants who select options in PART A be prepared to accept an offer if one is made. If you are selected for the Lower Island, Okanagan or Fraser Valley Internship, or Middle School program options and you decide not to accept the position, you will not be offered a position in any subsequent program option. Hence, only check off those options and sites in which you will accept a position.

Program and Placement Selection

<p>PART A - Choose a maximum of 2 programs from this group and rank them 1 and 2. (Depending on the number of applicants you may only be considered for your 1st choice).</p>	<p>PART B - If you have selected programs in Part A then your choice in Part B will be ranked 3.</p>
<p>1. Lower Island Internship Program Option (Saanich & Victoria) (not available to students with a Music Teaching Area) RANK <input type="checkbox"/></p> <p>2. Okanagan Internship Program Option RANK <input type="checkbox"/> (not available to students with either a Music or a Theatre Teaching Area) Placement Options: (select in order) Kelowna _____ Penticton _____ Vernon _____</p> <p>3. Fraser Valley Internship Program Option RANK <input type="checkbox"/> (not available to students with either a Music or a Theatre Teaching Area) Placement Options: (select in order) Abbotsford _____ Langley _____</p> <p>4. Middle School Program Option RANK <input type="checkbox"/> Placement Options: (select only 2) Campbell River _____ Chilliwack _____ Courtenay _____ Cowichan _____ Victoria (includes Saanich Sooke & Victoria districts)* _____</p>	<p>1. Regular Program Option RANK <input type="checkbox"/> Placement Options: (select only 2) Abbotsford _____ Cowichan _____ Campbell River _____ Langley _____ Chilliwack _____ Nanaimo _____ Coquitlam _____ Surrey _____ Courtenay _____ Victoria* _____</p> <p>*Includes Victoria & Sooke districts. <u>Since it is anticipated that we will have more applicants for the Greater Victoria region than we can accommodate, if you must remain in the Greater Victoria region for your practicum, please explain your reason on a separate page.</u></p>

Personal Profile Form - Part A

University of Victoria Secondary B.Ed. 5 year degree program, Professional Year

Name _____ Teaching area(s) _____

It is important that this section of your application **receive considerable attention**. This information is important to the selection process. Complete it thoughtfully and accurately. It will be sent to your school placement site for the information of teachers and principals. Add additional pages if needed. [Print carefully so that your submission is easily read.]

Education:

Secondary Schools - Name	School Location - Town

Post Secondary Institutions - Name	Degrees Obtained:

Teaching experience (volunteer and paid positions):

Position	Location	Duties

Work experience with youth (volunteer and paid positions):

Position	Location	Duties

Employment history:

Assisting with the Co-Curricular and Extra-Curricular Program: Indicate if you are able and willing to assist with the co-curricular and extra-curricular program of the school, i.e. after the curricular portion of teaching (9 am - 3 pm) is completed. e.g. assisting with student council, coaching a sports team (indicate what sports), directing a play, sponsoring a club (indicate which clubs), directing a band.

References: List the names and phone number of two referees. (letters of reference not required but may be attached)

Name	Position	Phone

Submit an essay on a single typed page that includes the following information:

Why do you want to be a teacher?

How has your previous experience prepared you for teaching?

List up to (3) interesting aspects of your life that you wish the selection committee to know about you.

List the upper level courses you have completed in your teaching area(s), eg Biology - vertebrate, cell biology, ecology etc.

This information will be used by the selection committee and by school personnel in the practicum site school.